



# Moorpark SLO Committee Minutes

Tuesday, January 12, 2021, 1:00-2:30pm via Zoom

## Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

## SLO Committee Charter

The Student Learning Outcomes Committee promotes campus-wide understanding and integration of Student Learning Outcomes, facilitating campus dialogue to enhance institutional effectiveness and the continuous improvement of student learning. The specific tasks of this committee are:

- Refine the plan and timeline for the ongoing development and assessment of Course and Program Outcomes, General Education Student Learning Outcomes, Student Service Outcomes, and Institutional Student Learning Outcomes as needed
- Guide the college through the continual process of developing, implementing, assessing, and evaluating outcomes
- Monitor and evaluate the process of assessing all outcomes for courses, programs, and services; and
- Document all outcomes, processes and results for accreditation

| POSITION                                | NAME                    | PRESENT | POSITION                               | NAME                     | PRESENT | POSITION                  | NAME                     | PRESENT |
|---|-------------------------|---------|--|--------------------------|---------|---------------------------|--------------------------|---------|
| Co-chair                                | Danielle Vieira         | X       | Child Development/Education            | Shannon Coulter          | X       | Student Health Center     | VACANT                   |         |
| Co-chair                                | Oleg Bepalov            | X       | Fine and Performing Arts               | John Loprieno            | X       | Visual And Media Arts     | Erika Lizée              | X       |
| Academic Senate President               | Erik Reese              |         | Counseling                             | Trevor Hess              | X       | Library                   | Jackie Kinsey            | X       |
| Dean                                    | Matt Calfin             | X       | EATM                                   | Brenda Woodhouse         | X       | EOPS                      | VACANT                   |         |
| SLO Coordinator                         | Rachel Beetz            | X       | English/ ESL                           | Ryan Kenedy/ Sydney Sims | RK      | Media Arts & Comm Studies | Jamie Whittington Studer | X       |
| ACCESS                                  | Sile Bassi              | X       | Health Sciences                        | Olga Myshina             |         | Classified Member         | Raul Torres Ambriz       |         |
| Athletics/ Health Education/Kinesiology | Brock Cushman           |         | Life Sciences                          | VACANT                   |         |                           |                          |         |
| Behavioral Sciences                     | VACANT (Julie Campbell) |         | Mathematics                            | Laurel Drane             | X       |                           |                          |         |
| Business/Accounting/CIS/CSNE            | Ruth Bennington         | X       | Physics/Astronomy/Engineering/Comp Sci | Loay Alnaji              | X       |                           |                          |         |
| Chemistry/Earth Sciences                | Rob Keil                | X       | Social Sciences                        | VACANT                   |         |                           |                          |         |

| Agenda Item   | Notes  |
|---|--|
| 1. Call to Order, Public Comments,<br>Approval of November 10, 2020 Minutes<br><br>Approval of December 8, 2020 Minutes | Priscilla Mora introduced herself and shared her experience with SLOs.<br><br>Changed Future Meetings on last page from Fall 2040 to Fall 2020. Motion to accept by Ruth Bennington and seconded by Jamie Whittington Studer. Motion approved with Robert Keil and Priscilla Mora abstaining.<br><br>Changed Future Meetings on last page from Fall 2040 to Fall 2020. Updated attendance to show Shannon Coulter was present. Motion to accept by Priscilla and seconded by John Loprieno. Motion approved with Robert Keil, Ryan Kenedy, Jackie Kinsey, and Sile Bassi abstaining. |

|  |  |
|--|--|
| 2. SLO Coordinator Report                        | <p>Rachel Beetz made updates in eLumen for THA/TTHA, CNSE, COMM. She also presented “Efficient and Effective Assessment Methods” as a flex activity and will post the slides on the SLO website. She will continue the First Friday Sessions, but they will be less of a formal presentation and renamed First Friday SLO Office Hours.</p> <p>Upcoming tasks include updating the SLO website to fix technical issues, making language changes, continue to attend one on one meetings and the tech review meetings, sort out when/how to input new degrees/certificates into eLumen, and update training videos.</p>   |
| 3. Draft of SLO Handbook -- Rachel               | <p>Rachel edited the SLO Faculty Handbook Draft and sent out the revised handbook to the committee. She made changes to the outcomes per unit ratio that were suggested last meeting and added more examples. Links were included with videos and screenshots rather than embedding videos into the file.</p> <p>Rachel will work on making the handbook accessible and any other revision requests that come up. A formal vote will be done in February or March and when approved, it will be forwarded to the Academic Senate.</p>  |
| 4. eLumen Update – Rachel and Oleg               | <p>Oleg Bepalov shared that department chairs were given the option to skip entering fall 2020 SLO data if they needed more time to revise SLOs or to find ways to measure them. A majority said they were going to take the time to make the changes necessary to begin collecting data next fall.</p> <p>eLumen has a tool to track by department, how many assessments have been completed, are in progress, or are incomplete. Oleg’s goal is to follow up with those who are supposed to complete assessments and offer any help or guidance through the process if they have not completed assessments yet. He plans to use an overview report with all disciplines to show ACCJC that Moorpark is making progress in terms of assessment completion.</p> <p>There are a handful of errors coming up in eLumen that Rachel and Oleg plan to work to get them resolved.</p> <p>Sile asked if there is a confirmation once assessments are entered. Oleg said it should turn green for faculty and department chairs, Oleg, or Rachel can confirm they were entered. There is also a scorecard logo that changes from blue to green once complete. Rachel will add this information to the SLO Handbook.</p> <p>Ryan asked when the committee will be taught to run reports. It is on Oleg and Rachel’s to do but requests to learn sooner can be sent to Oleg. Rachel will compile a training tutorial video once she has the necessary information to best train others.</p> <p>Dani Vieira asked when the spring rollout can be expected. Oleg said they will wait towards the end of the semester to give time for SLO updates. Doing a portion of a classes at a time leaves room for more errors. The IE team is working out small bugs that are happening with complete rollouts.</p> |
| 5. Feedback from Departments on SLO entry so far | <p>Dani shared that sociology is still using their old SLO process with a rubric until they create new SLOs this semester. The process was simple and much better than all the data being sent to her.</p> <p>Ryan heard from a few instructors who ran into issues but things are going good overall.</p> <p>Oleg received feedback that some faculty had students on their roster that should not be there because they had dropped the class. People put N/A but Oleg will continue to look into this issue.</p>  |

## Moorpark SLO Committee Minutes

Tuesday, January 12, 2021, 1:00-2:30pm via Zoom

|                            |   |
|----------------------------|---|
|                            | <p>Jamie and Jill McCall are working on the Communication Studies assessment and will be able to share soon with those who are interested in an example. Oleg reminded everyone that Rachel is slowly compiling a portfolio with examples and best practices.</p> <p>Dani asked that committee members ask for feedback from others in their department and suggested an SLO round table to share their SLO processes. Priscilla agrees a round table with different SLO assessment options would be helpful for departments. Dani will take the lead and work out when the best time will be to schedule the round table.</p>  |
| 6. Other Items of interest | <p>Priscilla thinks it would be useful to have guidelines on what to do with data after entering assessments. She recommended that a timeline and procedures to support faculty be provided for department meetings for implementation in the fall. Oleg wants to be mindful of not overwhelming people and would like to roll out the information in phases. Faculty are already accessing this data for their curriculum reviews every five years, but it is not to say chairs cannot do their own reviews in the interim. Rachel shared that there will be a third part of the SLO Faculty Handbook available in the fall that will include reviewing the data and what to do with it.</p> <p>Oleg and Rachel will get training on how to write up formal reports to present to ACCJC. Oleg also plans to run reports once a year to be included in program planning documents for chairs.</p> |
| <b>Announcements</b>       |   |
|                            |   |
|                            |   |
| <b>Adjournment</b>         | <b>Future Meetings</b>  |
| Adjournment – 2:15 PM      | <p>Fall 2020: <del>September 8, October 13, November 10, December 8</del></p> <p>Spring 2021: <del>January 12</del>, February 9, March 9, April 13, May 11</p>  |